



ASSAM DON BOSCO UNIVERSITY

Tapesia Gardens, Kamarkuchi, Sonapur – 782 402, Assam, INDIA

Ref. No. F 23/ZG/24-005 dated 16 October 2024

Notification: Centre for Internal Quality Assurance Committee

The Vice Chancellor of Assam Don Bosco University is pleased to constitute the Centre for Internal Quality Assurance Committee for the ODL programmes of the University.

Chairperson

- 1) Fr. (Dr.) Jose Palely, Vice Chancellor, Assam Don Bosco University

Members

- 2) Prof. K C Kapoor, Department of Education
- 3) Prof. Riju Sharma, Department Social Work
- 4) Prof. Lukose PJ, Department Social Work
- 5) Dr. Biju Mani Das, Head, Department of Commerce
- 6) Dr. Alpana Choudhury, Head, Department of Mass Communication
- 7) Dr. Ramesh Sharma, Head, Department of English
- 8) Mr. Vijaye Bawrie, Chartered Accountant & Finance Officer, Assam Don Bosco University
- 9) Mr. Wilson Mathew – Administrator, Assam Don Bosco University

External Experts

- 10) Prof. Arupjyoti Choudhury, Vice Chancellor, Madhav Dev University, Narayanpur, Assam
- 11) Mr. Rana Bharali, Chief Manager, HR, Oil India, Duliajan, Assam

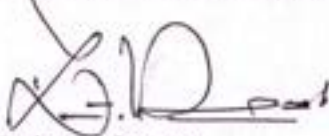
Member Secretary

- 12) Prof. Samit Chowdhury, Director - CDOE

The tenure of the members and external experts will be two years from the date of this notification. Quorum shall be two third of the total members, with mandatory presence of one external member. The main duties of the members are the following:

- a. Decide policies for programme development methodology and programme delivery mechanism that are aligned with the vision and mission of Assam Don Bosco University;
- b. Advice on any issues related to programme development, ICT intervention and implementation, learning and teaching, collaboration etc.;
- c. Supervise academic approval and related modification procedures and to ensure that programmes satisfy stated design requirements and academic standards appropriate to the type and level of award as per the philosophy of the Open and Distance Learning mode of education;
- d. Promote automation of academic and administrative activities of Assam Don Bosco University;

- e. Oversee and report on the effectiveness of systems for self-evaluation and monitoring;
- f. Appoint external subject experts or agencies or organizations for validation and annual review of its in-house process, Open and Distance Learning mode programmes etc.;
- g. Appoint third party auditing bodies for quality audit of programmes;
- h. Approval of Self-Appraisal Report to be submitted to the Assessment and Accreditation agencies on behalf of Higher Educational Institution;
- i. Promote collaboration and association for quality



Dr. Zacharias George

(Registrar)

Registrar
Assam Don Bosco University
Tapesia Gardens, Sonapur
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