



ASSAM DON BOSCO UNIVERSITY

Tapesia Gardens, Kamarkuchi, Sonapur – 782 402, Assam, INDIA

Minutes of Academic Council

8th February 2025

2:30 pm, Vice Chancellor's Chamber, Tapesia Campus, ADBU

AGENDA

Introductory Words: Fr. Jose Palely (Chairman)

A Moment of Prayer: Fr Joseph Nellanatt

AC:2025:8 FEB:01: Presentation of the Minutes of the Meeting held on 31 August 2024

- a) Approval of the Minutes
- b) Matters arising from the Minutes

AC:2025:8 FEB:02: Important Academic Matters

- a) Curriculum of fourth year UG Programme for all present CBCS students as per UGC credit and curriculum Framework 2022, to commence in 2025-26
- b) Curriculum for one year PG to cater to progression of students under CBCS plus one year UG programme/ Four year UG Programme
- c) Curriculum for Two year PG to cater to progression of students under CBCS plus one year UG programme/ Four year UG Programme

AC:2025:8 FEB:03: Examinations related matters

- a) Overview of Autumn Semester Examination Results
- b) Information on PhD Application for Admission

AC:2025:8 FEB:04: Approval of Deliberations of DBOS Meetings:

- a) Schools of Technology and Commerce & Management
- b) Schools of Life Science, Fundamental & Applied Sciences and Humanity & Social Sciences

AC:2025:8 FEB:05: Presentation of Academic Calendar, Spring 2025

AC: 2025:8 FEB:06: Update on Industry–Academia Linkage Policy and Internship and Apprenticeship Policy (undertaken by students after completing their fourth semester, during the 8-week Summer Term)

AC:2025:8 FEB:07: Update on Wadhvani Entrepreneurship Training & Employability Skills

AC:2025:8 FEB:08: Approval of CDOE related matters

- (a) Approval of the Revised LMS, <https://online.dbuniversity.ac.in>
- (b) Approval of the Revised Programme Project Report (PPR) for MBA, MCA and individually.
- (c) Approval of the Revised SLMs of the subjects of MBA and MCA (final plagiarism report).
- (d) Approval of the Revised SLM for the 1 credit Value Added Course (VAC) 'Understanding India'.

AC: 2025:8 FEB:09: Information sharing

- a) Appointment of Professors of Practice
- b) Status of ITEP
- c) Any important MOUs/ Collaborations

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AC:2025:8 FEB:10: Updates on:-

- a) ABC and Swayam Implementation by Departments
- b) Progress on NBA Accreditation
- c) Departmental inputs for AQAR
- d) Departmental inputs for NAAC
- e) Research Achievements by RDC

AC:2025:8 FEB:11: Any other business (with the prior permission of Chair)

Concluding Words: Fr. Jose Palely (Chairman)

PROCEEDINGS

The Academic Council was held on 8 February, 2025 at the Vice Chancellor's Chamber, Tapesia Campus. The meeting was chaired by Vice Chancellor, Fr (Dr) Jose Palely.

Members present

Fr Dr Jose Palely
Fr Joseph Nellanatt
Prof Zacharias George
Dr Prasanta Kumar Choudhury
Prof James Chacko
Prof Manoranjan Kalita
Dr Hemen Bharali
Prof J N Vishwakarma
Director CDOE
Ms Juhi Baruah
Dr Riju Sharma
Dr Monmoyuri Baruah
Dr Bonnie Amonge Crerar
Dr Subhrangshu Dhar
Dr Chandita Baruah
Dr Alpana Choudhury
Dr Ramesh Sharma
Dr K J Antony
Dr Fokrul Alom Mazarbhuiya
Dr Nibedita Kapil
Dr Jane Shangpliang
Dr Vedant Borah
Dr Girija T. R.
Dr Kaustubh Bhattacharyya
Dr Bobby Sharma
Dr Gypsy Nandi
Dr Buljit Buragohain


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Dr Pushpanjalee Konwar
Dr Biju Mani Das
Dr Pankaj Kumar Kalita
Dr Abdur Rashid Ahmed
Dr Rajkumar Pegu
Dr Samit Chowdhury
Mr Manas Sarkar
Prof Raja Chakraborty
Mr Gautam Gogoi
Dr S. Nissi Paul
Dr Vijay Prasad
Prof K. G. Bhattacharyya
Dr Asoke Das Sarma
Fossie Bloomy Ferryra Ch Marak
Aaman Kayum

Members absent

Dr Bobby Sharma

Introductory Words

The meeting started at 2.30 pm with words of welcome by the Chairman, Vice Chancellor, Fr (Dr) Jose Palely. He welcomed all members to the Academic Council meeting.

A Moment of Prayer

Fr Joseph Nellanatt led the council in a moment of prayer.

AC:2025: 8 FEB:01:

a) Approval of the Minutes of the Meeting held on 31 August 2024

The minutes of the Academic Council held on 31 August 2024, circulated earlier, was presented by Fr Zacharias George. The minutes were passed after Prof Manoranjan Kalita proposed that the minutes be passed and Dr Bikramjit Goswami seconded the motion.

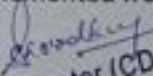
b) Important matters arising from the Minutes


Vice Chancellor Fr. Jose Palely addressed follow-up actions based on the previous meeting. He acknowledged progress on UGC compliance in curriculum design, industry-academia collaborations, and internal quality enhancements.

AC:2025: 8 FEB:02: Important Academic matters

a) Curriculum of Fourth Year UG Programme (2025-26):

As approved in the previous Academic Council meeting, the 4th-year UG curriculum for all current CBCS students, aligned with the UGC Credit and Curriculum Framework 2022, is scheduled to be implemented from the academic year 2025–26.


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The degree to be awarded will be BSc/BA/BCom/BBA (Honours with Research). All departments have submitted, for all current CBCS students transitioning to the four-year UG, their respective course structures and syllabi to the Registrar's Office. These will be included in the University Prospectus and the Syllabus Handbook for the upcoming academic year.

b) & c) PG Curriculum under Reformed UG Structure:

Prof. James Chacko presented detailed structures for both one-year and two-year PG programmes to ensure progression for students completing the four-year UG or CBCS + one year. *(Appendix 1)*

AC:2025:8 FEB:03 – Examination Related Matters

a) Overview of Autumn Semester Examination Results:

Dr. Prasanta Kumar Choudhury shared a detailed analysis of the results, highlighting trends and areas needing academic support. The Council took note and appreciated the transparency and completeness of the report. *(Appendix 2)*

b) PhD Admission Updates:

Prof. J. N. Vishwakarma briefed the Council on the schedule, eligibility criteria, and application process for upcoming PhD admissions. He also informed that the last date for application has been extended to 10 February 2025. *(Appendix 2a)*

AC:2025:8 FEB:04 – Approval of DBOS Deliberations

a) Schools of Technology and Commerce & Management:

The minutes and academic proposals of the DBOS Deliberations from all the departments of these schools were presented by Dr. S. Nissi Paul and were approved. *(Appendix 3)*

b) Schools of Life Science, Fundamental & Applied Sciences, and Humanities & Social Sciences:

Prof. James Chacko presented the reports, which were reviewed and duly approved by the Council. *(Appendix 4)*

AC:2025:8 FEB:05 – Academic Calendar, Spring 2025

The Registrar presented the Academic Calendar for Spring 2025. *(Appendix 5)*

AC:2025:8 FEB:06 – Update on Industry-Academia Linkage Policy

Dr. Bikramjit Goswami presented the policy on implementation of Internship and Apprenticeship Policy, specifically for students completing the fourth semester. *(Appendix 6)*

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AC:2025:8 FEB:07 – Wadhvani Entrepreneurship Training

Dr. Bikramjit Goswami further updated the Council on the integration of Wadhvani Foundation modules for entrepreneurship and employability skills. The Council appreciated the alignment with NEP goals and recognized the continued partnership would be helpful for students. **(Appendix 7)**

AC:2025:8 FEB:08 – Centre for Distance and Online Education (CDOE) Matters

1. **Approval of Online Programmes for 2025-26** under UGC Norms: To offer Academic Programmes through ONLINE Mode of distance learning, leading to award of post-Graduate degrees, adhering to the norms and regulations of UGC-DEB. Such Programmes of study shall be offered through Assam Don Bosco University, Centre for Distance and Online Education (CDOE) established by the University on 06th February 2010 as envisaged under the statues of the University NO. 5.9.5, published by the Government of Assam on 21st December 2012.
2. Resolved the following Programmes as suggested by the Departmental Board of Studies be offered, and approval for the same be sought from UGC DEB for the academic year 2025-26 and onwards.

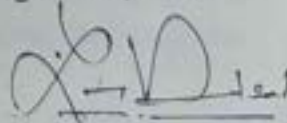
Sl. No	Name of the Programme
I.	Master of Business Administration
II.	Master of Computer Application

3. Resolved the PPR's as for the following programmes as submitted by the Departmental Board of Studies be Approved.

Sl. No	Name of the Programme
I.	Master of Business Administration
II.	Master of Computer Application

Resolved the departments be instructed to ensure further development and production of the required E-Learning Material as per the 4 Quadrant based approach for these Programmes, based on work already being done over the previous years for the same.


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4. E-Learning Material and Platform Approval for Online Courses as per UGC Norm

Resolved the E-Learning Materials for the following Online Programmes as submitted and reviewed be approved

Sl. No	Name of the Programme
I.	Master of Business Administration
II.	Master of Computer Application

Resolved that the Learning Platform of CDOE "[https:// online.dbuniversity.ac.in](https://online.dbuniversity.ac.in)", developed and designed as per the requirements and specifications of the UGC regulations Annexure -IX, be used to host and offer the affirmation programmes, and be under the management of the Centre for Distance and Online Education.

Resolved that the evaluation mechanism for online programmes be designed to ensure that all these stated learning outcomes of the programmes are part of its evaluation protocol

The evaluation shall include two types of assessments

- Continuous Assessment
- Summative Assessment (End Semester Examination)

The Continuous Assessment would be 30% in weightage and Summative Assessment will be 70% in weightage with the Pass Criteria being same as in campus programmes.

The evaluation will be carried out through varied assessment tools available on the Online Learning and Examination Platform, including multiple choice questions, projects, reports, case studies, presentations and end-term examinations.

AC:2025:8 FEB:09 – Information Sharing

a) Appointment of Professors of Practice:

Fr. Jose Palely informed the Council about progress and proposals regarding of two appointments to enhance applied learning in the departments of Management, Computer Applications and Computer Science and Engineering.


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b) Status of ITEP:

The Registrar provided an update on the application for the Integrated Teacher Education Programme, informing that the response from NCTE is currently awaited.

c) Important MOUs and Collaborations:

Fr. Joseph Nellanatt shared updates on recent MoUs, with an emphasis on industry and international collaborations. (Appendix 11)

AC:2025: 8 FEB:10 – Departmental Progress Updates

a) ABC and SWAYAM Implementation:

Dr. Vijay Prasad presented the department-wise status of transcripts uploaded to the ABC/NAD Repository, along with an update on the completion of online certification courses on the SWAYAM Portal by both faculty members and students. (Appendix 12)

b) NBA Accreditation:

Prof. Manoranjan Kalita provided an update on the accreditation status and upcoming peer visits.

c) Inputs for AQAR:

Dr. Bikramjit Goswami confirmed timely submissions and improvements in quality indicators.

d) NAAC Inputs:

Prof. K.G. Bhattacharyya shared a positive outlook on departmental preparedness. (Appendix 13)

e) Research Achievements:

Prof. Vikramjit Kakati reported an increase in research publications and externally funded projects. (Appendix 14)

AC:2025: 8 FEB:11 – Any Other Business

Dr. Bikramjit Goswami presented a proposal from the IQAC regarding the implementation of Question Banks for the Academic Council's consideration. (Appendix 15)

Concluding Words:

The meeting concluded with reflections and thanks by the Chairman, Fr. Jose Paley, emphasizing continued commitment to academic excellence, innovation, and quality assurance.


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RESOLUTIONS:

AC:2025: 8 FEB:02: Important Academic matters

- The Council approved the 4th-year UG curriculum for all current CBCS students, aligned with the UGC Credit and Curriculum Framework 2022, for implementation from the academic year 2025–26. They will be included in the University Prospectus and the Syllabus Handbook.
- The Council approved the proposed curriculum structures for both one-year and two-year PG programmes.

AC:2025:8 FEB:03 – Examination Related Matters

- The Council noted the update, regarding extension of the last date for application to be 10 February 2025

AC:2025:8 FEB:04 – Approval of DBOS Deliberations

- Approved by the Council the proposals recommended by various Departments the New Programmes, New Value added/ Certificate Courses as mentioned in Appendices 1, 3, 4

AC:2025:8 FEB:05 – Academic Calendar, Spring 2025

- The Academic Calendar was approved after minor modifications as recommended by the Council.

AC:2025:8 FEB:06 – Update on Industry–Academia Linkage Policy

- The Council approved the two policies on implementation of Internship and Apprenticeship, specifically for students completing the fourth semester.

AC:2025:8 FEB:08 – Centre for Distance and Online Education (CDOE) Matters

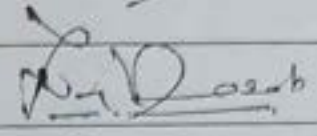

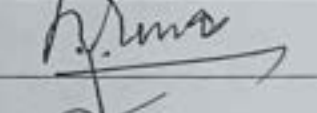
- LMS platform, PPR and SLMS and 1- Credit Value Added Course on “Understanding India” were reviewed and approved
- Revised LMS platform: <https://online.dbuniversity.ac.in>
- Revised Programme Project Reports (PPR) for MBA and MCA. (Appendix 8)
- Final Revised Self-Learning Materials (SLMs) with plagiarism clearance for MBA and MCA. (Appendix 9)
- SLM for 1-Credit Value Added Course “Understanding India”. (Appendix 10)

Registrar

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Academic Council Meeting – 8 February 2025
Attendance Sheet

Sl No	Name	Designation	Signature
1.	Prof. Jose Paley (Ex Officio)	Chairperson, Vice Chancellor	
2.	Fr. Joseph Nellannatt (Ex Officio)	Pro Vice Chancellor & Director, School of Commerce and Management	
3.	Prof. Zacharias George (Ex Officio)	Secretary, Registrar	
4.	Dr. Prasanta Kumar Choudhury (Ex Officio)	Joint Controller of Examinations & Director, School of Life Sciences	
5.	Prof. James Chacko	Deputy Registrar & Director, School of Humanities and Social Sciences	
6.	Prof. Manoranjan Kalita (Ex Officio)	Director, School of Technology	
7.	Dr. Hemen Bharali (Ex Officio)	Director, School of Fundamental and Applied Sciences	
8.	Prof. JN Vishwakarma (Ex Officio)	Director - Research	
9.	Director CDOE EX Officio	Director CDOE	
10.	Ms. Juhi Baruah	Director – HR	
11.	Dr. Riju Sharma	Director - International Relations And CDSI, HoD - PADM	
12.	Dr. Monmoyuri Baruah	Director Interdisciplinary Research & HoD, Pysics	
13.	Dr. Bonnie Amonge Crerar (Ex Officio)	HOD, Education	
14.	Dr. Subhrangshu Dhar (Ex Officio)	HOD, Social Work	
15.	Dr. Chandita Baruah (Ex Officio)	HOD, Psychology and Counselling	
16.	Dr. Alpna Choudhury (Ex Officio)	HOD, Mass Communication	
17.	Dr. Ramesh Sharma (Ex Officio)	HOD, English	
18.	Dr. KJ Antony (Ex Officio)	HOD, Philosophy & Comparative Religion	

19	Dr. Fokrul Alom Mazarbhuiya (Ex Officio)	HOD, Mathematics	As
20	Dr. Nibedita Kapil (Ex Officio)	HOD, Chemistry	MAH
21	Dr. Jane Shangpliang (Ex Officio)	HOD, Zoology	Aphnis
22	Dr. Vedant Borah (Ex Officio)	HOD, Bioscience	Vedant
23	Dr. Girija T. R. (Ex Officio)	HOD, Civil Engineering	Girija
24	Dr. Kausthubh Bhattacharyya (Ex Officio)	HOD, Electronics and Communication Engineering	Kausthubh
25	Dr. Bobby Sharma (Ex Officio)	HOD, Computer Science and Engineering	
26	Dr. Gypsy Nandi (Ex Officio)	HOD, Computer Applications	Gypsy
27	Dr. Buljit Buragohain (Ex Officio)	HOD, Mechanical Engineering	Buljit
28	Dr. Bikramjit Goswami (Ex Officio) Pushpanjali Konwar	HOD, Electrical and Electronics Engineering	Bikramjit
29	Dr. Biju Mani Das (Ex Officio)	HOD, Commerce	Biju 2/2/2025
30	Dr. Pankaj Kumar Kalita (Ex Officio)	HOD, North East India Studies	Pankaj 08/2/2025
31	Dr. Abdur Rashid Ahmed (Ex Officio)	HOD, Economics	Abdur Rashid
32	Dr. Rajkumar Pegu (Ex Officio)	HOD, Botany	Rajkumar
33	Dr. Samit Chowdhury (Ex Officio)	HOD, Management	
34	Mr. Manas Sarkar (Ex Officio)	HOD (i/c), Hospitality and Hotel Administration	Manas
35	Dr. Raja Chakraborty (Ex Officio)	HOD, Pharmaceutical Sciences	Raja 8/2/25
36	Mr. Gautam Gogoi	Librarian	Gautam
37	Dr. S. Nissi Paul	Deputy Registrar	Nissi Paul
38	Dr. Vijay Prasad	ERP In charge	Vijay
39	Prof. K. G. Bhattacharyya	NAAC Coordinator	KGB
40	Dr. Asoke Das Sarma	Special Invitee from Industry	online
41	Flossie Bloomy Ferryra Ch Marak	PhD Research Student nominated by VC	Flossie
42	Aaman Kayum	BTECH-CSE 7 th Semester Nominated by VC	online