



ASSAM DON BOSCO UNIVERSITY

Tapesia Gardens, Kamarkuchi, Sonapur – 782 402, Assam, INDIA

Ref. No: F 23/ZG/24-001 dated 10 October 2024

CENTRE FOR INTERNAL QUALITY ASSURANCE COMMITTEE

The Vice Chancellor of Assam Don Bosco University is pleased to constitute the Centre for Internal Quality Assurance Committee for the OL programmes of the University.

Chairperson

- 1) Fr. (Dr.) Jose Paley, Vice Chancellor, Assam Don Bosco University

Chairman

- 2) Prof Bobby Sharma, Director CIQA

Members

- 1) Prof. Vikramjit Kakati, Director, RDC, ADBU
- 2) Dr. Pranab Das, Deputy Director, CDOE, ADBU
- 3) Dr. Gypsy Nandi, Assistant Director, CDOE, ADBU
- 4) Dr. Bonnie Amonge Crerar, HOD, Education, ADBU
- 5) Dr. Pankaj Kumar Sharma, Assistant Professor, Department of Management CDOE, ADBU
- 6) Mr. Amal Dev Sarma, Assistant Professor, Department of Management ADBU
- 7) Dr. Suman Mahanta Bordoloi, Assistant Professor, Department of Management, ADBU
- 8) Mr. Vijaye Bawrie, Chartered Accountant & Finance Officer, ADBU
- 9) Mr. Wilson Mathew – Administrative officer, ADBU

External Experts

1. Dr. Debahari Talukdar, Director. CDOE Gauhati University.
2. Dr. Ravi Rajwanshi, Associate Prof. School of Science IGNOU, New Delhi
3. Prof. Amalesh Bhowal, Dept of Commerce, Assam (Central) University, Diphu Campus.

Member Secretary

1. Prof. Samit Chowdhury, Director – CDOE (ADBU)

The tenure of the members and external experts will be two years from the date of this notification.

Quorum shall be two third of the total members, with mandatory presence of one external member.

Chowdhury
Assam - India
Tapesia Gardens,
Assam Don Bosco University
Director (CDOE)


[Signature]
Registrar
Assam Don Bosco University
Tapesia Gardens, Sonapur
Assam-782402, INDIA

349

The main duties of the members are the following:

- a. Decide policies for programme development methodology and programme delivery mechanism that are aligned with the vision and mission of Assam Don Bosco University;
- b. Advice on any issues related to programme development, ICT intervention and implementation, learning and teaching, collaboration etc.;
- c. Supervise academic approval and related modification procedures and to ensure that programmes satisfy stated design requirements and academic standards appropriate to the type and level of award as per the philosophy of the Open and Distance Learning mode of education;
- d. Promote automation of academic and administrative activities of Assam Don Bosco University;
- e. Oversee and report on the effectiveness of systems for self-evaluation and monitoring;
- f. Appoint external subject experts or agencies or organizations for validation and annual review of its in-house process, Open and Distance Learning mode programmes etc.;
- g. Appoint third party auditing bodies for quality audit of programmes;
- h. Approval of Self-Appraisal Report to be submitted to the Assessment and Accreditation agencies on behalf of Higher Educational Institution;
- i. Promote collaboration and association for quality


Dr Zacharias George
Registrar
Assam Don Bosco University
Tapes Garden, Sonapur
Assam-782402, INDIA


Director (CDOE)
Assam Don Bosco University
Tapes Garden, Kamarkuchi
Assam
Dr. Samir Chandra
Director (CDOE)