



ASSAM DON BOSCO UNIVERSITY

Tapesia Gardens, Kamarkuchi, Sonapur – 782 402, Assam, INDIA

Ref. No. F19/ZG/24/12-0032, dated: 18th December, 2024

Appointment Letter

The Vice Chancellor of Assam Don Bosco University is pleased to hereby appoint Mr. Amal Dev Sarma, MBA with NET, Assistant Professor, as Programme Coordinator for Master of Business Administration (MBA) on a full time and dedicated basis for the Centre for Distance and Online Education (CDOE) with effect from 18th December, 2024.

The responsibilities of the Programme Coordinator include overall coordination of the development, delivery and assessments of the learners' Online MBA Program. Additionally, in fulfilment of the required teaching hours, this appointment may require the coordination of the development, delivery and assessments of the learners in Course/s which are a part of the University's Centre for Department of Online Education.

This Appointment is in addition to Appointment Letter F023A/JJ/23-0226 dated 07 February 2024 and further to Appointment Letter F19/ZG/24-005, dated: 7th May, 2024


18/12/2024
Dr. (Fr.) Zacharias George
Registrar

Registrar
Assam Don Bosco University
Tapesia Gardens, Sonapur
Assam-782402, INDIA


Amal Dev Sarma



ASSAM DON BOSCO UNIVERSITY

Tapesia Gardens, Sonapur – 782402 | Azara, Guwahati – 781017, ASSAM

JOINING REPORT

This is to certify that I have assumed the responsibilities assigned to me in Assam Don Bosco University as per the particulars furnished below:

1. Name in full (in capitals) : MR. AMAL DEV SARMA
2. Designation : Programme Coordinator, MBA
3. Department : Management (CDOE)
4. Appointment Letter Ref. No. : F19/ZG/24/12-0032, dated: 18th December, 2024
5. Time and Date : forenoon/afternoon : Forenoon, 18-12-2024

Amal Dev Sarma

(Signature)

Copy to :

1. Dr. / Shri / Smt. :
2. Accounts Officer
3. Administrative Officer
4. Personal File

[Signature]

(Counter signed)

Registrar

Registrar
Assam Don Bosco University
Tapesia Gardens, Sonapur
Assam-782402