



ASSAM DON BOSCO UNIVERSITY

Tapesia Gardens, Kamarkuchi, Sonapur – 782 402, Assam, INDIA

Fr (Dr) Jose Palely sdb
Vice Chancellor

Ref. No. DBU/JP/67/24-01 dated 20 July 2024


Finance Committee

The Vice Chancellor is pleased to appoint the following Persons as the Committee Members of Assam Don Bosco University's Finance Committee with effect from 20th July 2024.

- Mr. Vijaye Bawri – Chairman (Finance Officer, Ex Officio)**
- Fr. Joseph Nellanatt – Member (Pro Vice Chancellor)**
- Dr. Zacharias George – Member (Registrar)**
- Ms Juhi Baruah – Member (HR)**
- Dr. Monmayuri Baruah – Member (Director, Inter-Disciplinary Studies)**
- Mr Tarsius Isohary – Member (Chief Accountant)**

The Committee will have the following responsibilities as per the guidelines given by the University Grants Commission:

- **Advising the Governing Body**
The Finance Committee advises the Governing Body on financial matters.
- **Budget estimates**
The Finance Committee considers budget estimates for grants, fees, and other income.
- **Audited accounts**
The Finance Committee reviews audited accounts for grants, fees, and other income.
- **Income and expenditure statements**
The Finance Committee prepares income and expenditure statements for the institution.
- **Tuition and fees**
The Finance Committee prepares income and expenditure statements to submit to the Fee Regulation Committee for fixing tuition and other fees.
- **Expenditure limits**
The Finance Committee recommends limits for recurring and non-recurring expenditures based on the institution's income and resources.
- **Post-creation proposals**
The Finance Committee examines proposals for creating posts before the Executive Council considers them.
- **Annual accounts**
The Finance Committee considers the annual accounts and financial estimates prepared by the Finance Officer.
The Finance Committee meets at least four times a year, and a quorum is formed by one-third of its total members.


Fr.(Dr) Jose Palely
Vice Chancellor

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Tapesia Gardens, Sonapur
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