

**PEER TEAM REPORT ON  
INSTITUTIONAL ACCREDITATION OF  
ASSAM DON BOSCO UNIVERSITY  
Place : GUWAHATI Pin: 782402  
State: ASSAM**

**Dates of visit of the Peer Team  
08-10 May 2018**



**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL  
Opp. : to NLSIU, P. O. Box No. 1075  
Nagarbhavi, Bengaluru- 560 072**

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<p align="center"><b>PEER TEAM REPORT ON</b>  <b>INSTITUTIONAL ACCREDITATION OF</b>  <b>ASSAM DON BOSCO UNIVERSITY</b>  <b>Place : GUWAHATI    Pin: 782402    State: ASSAM</b></p>	
<b>Section I: GENERAL</b>	<b>Information</b>
<b>1. Name &amp; Address of the University:</b>	Assam Don Bosco University, Tapesia Campus, Kamarkuchi Village, Sonapur, Guwahati - 782402 Assam
<b>2. Year of Establishment:</b>	03/12/2008
<b>3. Current Academic Activities at the Institution (Numbers):</b>	UG: 12; PG: 15; Doctoral Programme: 18
• <b>Faculties/ Schools:</b>	Three Campuses; (Tapesia campus, Azara Campus, Kharguli Campus)
• <b>Departments/ Centres:</b>	17
• <b>Programmes/ Courses offered:</b>	Under- graduate, Post-Graduate and Doctoral Programmes.
• <b>Permanent Faculty Members:</b>	151
• <b>Permanent Support Staff:</b>	98
• <b>Students:</b>	2062
<b>4. Three major features in the institutional Context (As perceived by the Peer Team):</b>	<ul style="list-style-type: none"> <li>• Well developed eco-sensitive and well maintained campuses.</li> <li>• A private University with fee as major resource of income and also having online degree courses (not considered for accreditation)</li> <li>• Socially relevant and gender sensitive institution.</li> </ul>
<b>5. Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):</b>	08-10 May, 2018
<b>6. Composition of the Peer Team which undertook the on- site visit:</b>	
<b>Chairman:</b>	Prof. H. P. Khincha
<b>Member Co-ordinator :</b>	Prof. E. Ramganes
<b>Member :</b>	Prof. Hemixa Rao
<b>Member :</b>	Prof. Muvva Vijayalakshmi
<b>Member :</b>	Prof. Rakesh Jagdish Ramteke
<b>Member :</b>	Prof. Bhagaban Das
<b>NAAC Co-ordinator</b>	Dr. Ganesh Hegde

*Peer Team Report of Assam Don Bosco University, Guwahati, Assam*

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**Section II: CRITERION WISE ANALYSIS**

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion 1 – Curricular Aspects (Key Indicator and Qualitative Metrics (Q <sub>i</sub> M) in Criterion I)	
<b>1.1.</b>	<b>Curriculum Design and Development:</b>
<b>1.1.</b> <b>1</b> <b>Q<sub>i</sub>M</b>	Curricula developed /adopted have relevance to the local/ national / regional/global developmental needs with learning objectives including program outcomes, program specific outcomes and course outcomes of all the program offered by the University
<b>1.2</b>	<b>Academic Flexibility:</b>
<b>1.3</b>	<b>Curriculum Enrichment:</b>
<b>1.3.</b> <b>1</b> <b>Q<sub>i</sub>M</b>	Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum
<b>1.4</b>	<b>Feedback System:</b>

**Qualitative analysis of Criterion I (300 to 500 words)**

Curricular design is in consonance with the vision, mission, goals and objectives of the University. Curriculum design and development is done by the Boards of Studies and academic council. The curriculum of all programmes is designed with department, school and institutional core/ electives.

Program Specific Criteria recommended by Professional Bodies are taken into consideration while designing the POs, PSOs and PEOs. Twice a year, they review the syllabi, propose revision to the Academic Council, and notify the students accordingly. Enrichment of the curriculum is ensured by adopting traditional and innovative teaching practices and offer opportunities to the students to express their views and improve their skills.

Implementation of semester system with Choice Based Credit System (CBCS) and elective courses is in practice. Emphasis is on making curricula more diverse in nature, by providing subject options and more flexible by introducing elective courses on new areas. Practical training in terms of laboratory work, fieldwork, dissertation, industrial training, etc. helps the students to get ready to face challenges in real life situations.

The diverse programmes offered in the five schools of the University viz. School of Technology, School of Commerce and Management, School of Applied Sciences, School of Life Science and School of Humanities and Social Sciences have incorporated the cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum. A clear and comprehensive code of conduct for students and staff members is followed. The topics on motivation, leadership, values, ethical sciences, communication and self-awareness have also been introduced in the curricula of subjects wherever required.




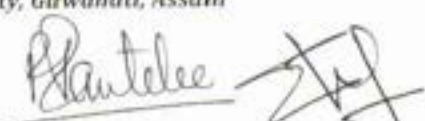

Course wise regular student feedback is collected on teaching and learning and communicated to the respective faculty members so that they assess themselves to improve and contribute to teaching learning process in a positive way. More value added courses need to be added in Engineering School.

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<b>Criterion 2 – Teaching-Learning and Evaluation (Key Indicator and Qualitative Metrics (Q:M) in Criterion II)</b>	
<b>2.1</b>	<b>Student Enrolment and Profile:</b>
<b>2.2</b>	<b>Catering to Student Diversity:</b>
<b>2.2.1</b> <b>Q:M</b>	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners
<b>2.3</b>	<b>Teaching-Learning Process:</b>
<b>2.3.1</b> <b>Q:M</b>	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
<b>2.4</b>	<b>Teacher Profile and Quality:</b>
<b>2.5</b>	<b>Evaluation Process and Reforms:</b>
<b>2.5.4</b> <b>Q:M</b>	Positive impact of reforms on the examination procedures and processes including IT integration and continuous internal assessment on the examination management system
<b>2.6</b>	<b>Student Performance and Learning Outcomes:</b>
<b>2.6.1</b> <b>Q:M</b>	Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students
<b>2.6.2</b> <b>Q:M</b>	Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution
<b>2.7</b>	<b>Student Satisfaction Survey:</b>

<b>Qualitative analysis of Criterion II (300 to 500 words)</b>	
<p>The students are admitted on merit basis. The students are admitted based on their performance in the national/ state/ university level entrance examination. For PG and Doctorate programs, apart from the written examination, personal interviews are conducted to gauge their level of knowledge. Before the commencement of any course, the teachers interact with the students to ascertain their background, subject stream, medium of education, dispositions, aptitude match for the current programme, aspirations, area of interest, their learning needs and skills.</p> <p>Each faculty during the class hours identifies the slow or advance learners by interacting with them. However, no other methodologies have been adopted to identify slow learners. Moreover, The needs of advanced learners are taken care through short term/refresher courses like basic programming skills, Web based technologies, AutoCAD, embedded systems, free GATE coaching, QEEE classes, NPTEL Online Certification Course, Spoken Tutorial classes, etc. Advance learners also attend Workshops/ Seminars/ Symposiums to keep them updated on various advancements.</p> <p>The teaching-learning process comprises student centric methods like experiential learning, participative learning and problem solving methodologies. Teachers do use ICT tools for teaching and learning.</p> <p>Beside experimental learning and participative learning, the University adopts student centric learning method along with the classroom teaching and laboratory experiment based learning, field trip, role play, presentation methods are adopted. Students are also involved in projects. The University has 151 faculty members and out of them 65 faculty members are holding Ph.D. and 5 faculty members are holding M.Phil. qualification. Cadre ratio is not maintained as per UGC/AICTE norms. At present only three objectives</p>	



have been written for each course and specific measuring tools are not clearly visible.

The University has automation in the examination processes and declares results within a month of the close of the examinations. ERP system ensures a centralized functioning of the overall examination process. It is in place to help the students/ parents/ teachers to check the progress of the student on a regular basis. The university's academic ordinances provide for an examination committee for redressal of grievances related to examination and evaluation.

<b>Criterion 3 - Research, Innovations and Extension</b> <b>(Key Indicator and Qualitative Metrics (Q<sub>i</sub>M) in Criterion III)</b>	
<b>3.1</b>	<b>Promotion of Research and Facilities:</b>
<b>3.2</b>	<b>Resource Mobilization for Research:</b>
<b>3.3</b>	<b>Innovation Ecosystem:</b>
<b>3.3.1</b>	Institution has created an eco system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge
<b>Q<sub>i</sub>M</b>	
<b>3.4</b>	<b>Research Publications and Awards:</b>
<b>3.5</b>	<b>Consultancy:</b>
<b>3.6</b>	<b>Extension Activities:</b>
<b>3.6.1</b>	Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years
<b>Q<sub>i</sub>M</b>	
<b>3.7</b>	<b>Collaboration:</b>

<b>Qualitative analysis of Criterion III (300 to 500 words)</b>	
<p>The University is striving hard to inculcate the research Culture in all its schools. This is supported also by the academic and research collaboration and linkages. MoUs have been signed with a number of National and International Institutions towards this. However support from funding agencies is still not to the level expected for research. University has 4 UGC approved Journals. There is 1 publication per 9.45 faculties over the last 5 years. The h index of the University period is 11.93 from Scopus and Web of Science. In last five years, the University has produced 18 Ph.D., 2 patents filed and published 287 research papers. The Centre for Fabrication and research in nanotechnology, solar powered LED lamps, Novel antimalarial drugs, Bio-sensors AGAR wood has been created that coordinates and leverages the synergies in various strands of cultural initiating innovation and entrepreneurship at University. Five incubation centers are created to encourage the innovation.</p> <p>This university has an ecosystem which helps nurture ideas. Some of the notable steps taken by the institution to nurture original ideas and promote social innovations are 1. "Swavabalamban", a free skill development training programme to educated unemployed youth, 2. Basic computer skill training programme for women teachers in schools and 3. Tree plantation.</p> <p>Centre of Excellence in Nanotechnology is engaged in Research and Fabrication targeting the needs of the common man, with financial support from the University. An interdisciplinary collaboration between Life Sciences, Civil Engineering and Nanotechnology disciplines of the University is working towards development of green Nano materials and fungal based composites as structural material.</p>	

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As an extension activity, the university ensures connectivity between students and community and their efforts have been rewarded for their contribution towards community services. One day sensitization program have been organized by the School of Humanities and Social Sciences. The Department of CSE & IT, SoT has organized one-day training by giving hands-on training on 'Basic Computer Fundamentals'. The Mass Communication department organized an e-event Shout Out To green World to create awareness about environment on the occasion of World Earth Day. The Social Work Department organized **Make Me Smile** in collaboration with Child Friendly Guwahati and Snehalaya to create awareness about the plight of street children in Guwahati. "Swastyayan" is a programme aiming to provide children the tutorials in subjects like Mathematics, Science, Social Sciences and English, besides taking care of their growth and developmental needs as adolescents in a climate of rapidly changing and often hostile environments. Department of CSE & IT conducted a Workshop cum Training Program on Computer literacy for the local students.

<b>Criterion 4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics (Q<sub>i</sub>M) in Criterion IV)</b>	
<b>4.1</b>	<b>Physical Facilities:</b>
<b>4.1.1</b> <b>Q<sub>i</sub>M</b>	The institution has adequate facilities for teaching - learning viz., classrooms, laboratories, computing equipment, etc
<b>4.1.2</b> <b>Q<sub>i</sub>M</b>	The institution has adequate facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.) and cultural activities
<b>4.2</b>	<b>Library as a Learning Resource:</b>
<b>4.2.1</b> <b>Q<sub>i</sub>M</b>	Library is automated using Integrated Library Management System (ILMS)
<b>4.2.2</b> <b>Q<sub>i</sub>M</b>	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment
<b>4.3</b>	<b>IT Infrastructure:</b>
<b>4.3.1</b> <b>Q<sub>i</sub>M</b>	Institution frequently updates its IT facilities including Wi-Fi
<b>4.4</b>	<b>Maintenance of Campus Infrastructure:</b>
<b>4.4.2</b> <b>Q<sub>i</sub>M</b>	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

<b>Qualitative analysis of Criterion IV (300 to 500 words)</b>
<p>The University including three of the campuses has adequate infrastructural facilities for its academic programmes and administrative functions. The campuses of the University spread over the area of 280 acres out of which 15.99 acres (64717.95 sq.mts.) are covered by built up area. The University has 38 classrooms fully equipped with ICT facility at the Azara and Kharguli campuses and an additional 56 classrooms in Tapesia campus, 58 laboratories and 10 seminar halls. Three campuses have ample provision for academic and administrative areas, staff and student residences, recreational and sports facilities, utilities and services, plantations and orchards, parks and quiet corners, cycle paths and jogging trails, a bio diversity park, an amphitheatre, several performance areas, a convention Centre, a crèche and a health centre.</p>

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The University campuses have different sport/cultural facilities. The Azara campus consists of Auditorium, Atrium, Conference Hall, Basketball courts, Badminton courts and football ground. The Tapesia campus consists of Basketball courts, Badminton courts, football ground, Auditorium, Gymnasium and Amphitheatre. The Kharghuli campus consists of 1-Amphitheatre with 500+ capacity, 2-Auditorium 1-Basketball court and Gymnasium with an indoor hall for tennis and carom, etc. Separate Hostels for boys and girls in all campuses, separate Infirmary for male and female, each campus has separate common rooms for boys and girls who are facilitated with indoor games, Computer Labs with 577 computers and good internet speed. The three campuses are under the surveillance of CCTV cameras.

The University is equipped with LAN connections in the faculty cabins. In addition, complete campuses are Wi-Fi connected. Each faculty member is given a laptop/notebook as a teaching learning tool. The NKN network is connected in the university which gives access to many libraries, archived lectures of various IITs, online lectures, virtual classrooms etc.

Three Libraries Building which are headed by three Librarians. The central libraries of the three campuses consist of 23,916 Text-Books (14173), 1444 Reference Books, 76 Periodicals, 13 Thesis, 1071 Project Report of the student. At present the libraries do not have any manuscript or rare books collections. Web OPAC makes all subscribed databases, consortium materials, E-resources, and in-house publications accessible on campus and remotely. Users can access e resources in-house (Campus access) as well as through remote access with the help of VPN. Library is monitored and mentored by the Library Advisory Committee (LAC). The tools that are presently in use in the library to provide access to the collection include OPAC, J-gate. University has recently installed KOHA Software and Federated search is possible with this software.

The rainwater-harvesting and self-sufficiency in water supply are taken care of by six water reservoirs, five minor reservoirs which each of an acre or more in are 15-20 feet in depth) and the university also invested in five-bore wells to supply drinking water through a network of three overhead tanks.

There is proper system (Development officer) for the maintenance of the University infrastructure including security, garden maintenance, housekeeping etc., Computers and maintains through Annual Maintenance Contract. The AMC for computers and peripherals is undertaken for trouble free services to users. Campus is well designed and maintained.

<b>Criterion 5 - Student Support and Progression</b> <b>(Key Indicator and Qualitative Metrics (Q<sub>1</sub>M) in Criterion V)</b>	
<b>5.1</b>	<b>Student Support:</b>
<b>5.1.5</b> <b>Q<sub>1</sub>M</b>	The institution has an active international students cell to cater to the requirements of foreign students
<b>5.2</b>	<b>Student Progression:</b>
<b>5.3</b>	<b>Student Participation and Activities:</b>
<b>5.3.2</b> <b>Q<sub>1</sub>M</b>	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution
<b>5.4</b>	<b>Alumni Engagement:</b>
<b>5.4.1</b> <b>Q<sub>1</sub>M</b>	The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

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**Qualitative analysis of Criterion V (300 to 500 words)**

The University has a dedicated International student affairs located on campus headed by a Professor designated as Director, for facilitating the admissions, immigration, visa, residential permit and welfare of the international students and to provide the guidance and support to foreign student consultations, conducting orientation and events to foster social and cultural adjustment, counselling on social issues.

The University Statutes provisions for a Student Council. There is a single students' council for all the faculties of the university. The university association comprising between the students from different schools for being a part of the representative body of the university community. The Class Representatives (CRs) are elected by the student of each class, there are two (CRs) one male and one female. The leaders of Student Coordinator are elected by Class representatives (CRs). The CRs take care of all activities in the class, any matter related to academics and administration are referred by the CRs to appropriate authority and the CRs are members of the training and placement cell of the University. The 'holding environment' is provided by a Comprehensive Care System for the holistic development of the students.

Counselling Services are available for solving the issues of students: the pressures of the family, social pressures, personal expectations, psychological adjustments and identity formation. Multi-pronged Capability Enhancement and Development Schemes include Individual Mentoring, Student development programmes, and programmes designed to learn to live and work together with achieving excellence in personal and academic areas.

Career Guidance Cell creates awareness on career opportunities in emerging fields. Coaching classes in competitive exam such as GATE, CAT, UPSC are also organized by the cell. Training and Placement Cell provides training in aptitude, technical and personal competencies and facilitates job placements. Two student projects have been selected and forwarded for financial assistance to MSME: Online Repairing Facilitation Centre and Smart Street Light with Motion Sensors. The University has been chosen as Remote Centres for Spoken Tutorials, NPTEL online courses and certification, QEEE pilot project and T-10KT initiated by IITs.

The Assam Don Bosco University Alumni Association (AAA) came into existence in April, 2014 and is yet to be registered.

Health Care Unit of the University takes care of minor health issues on campus. Grievance Redressal Mechanism is functional right from inception. The University provides merit-cum-means scholarships out of a dedicated corpus fund.

The university has an Anti-Ragging committee which holds meeting regularly, takes complaints and is resolving issues. The university has a committee for gender equity which holds meeting regularly.

**Criterion 6 – Governance, Leadership and Management  
(Key Indicator and Qualitative Metrics (QM) in Criterion VI)**

<b>6.1</b>	<b><i>Institutional Vision and Leadership:</i></b>
<b>6.1.1</b>	The governance of the institution is reflective of an effective leadership in tune
<b>QM</b>	with the vision and mission of the University

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6.1.2 Q <sub>1</sub> M	The institution practices decentralization and participative management
6.2	<b>Strategy Development and Deployment:</b>
6.2.1 Q <sub>1</sub> M	Perspective/Strategic plan and Deployment documents are available in the institution
6.2.2 Q <sub>1</sub> M	Organizational structure of the University including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism
6.2.4 Q <sub>1</sub> M	Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions
6.3	<b>Faculty Empowerment Strategies:</b>
6.3.1 Q <sub>1</sub> M	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 Q <sub>1</sub> M	Institution has Performance Appraisal System for teaching and non-teaching staff
6.4	<b>Financial Management and Resource Mobilization:</b>
6.4.1 Q <sub>1</sub> M	Institution conducts internal and external financial audits regularly
6.4.3 Q <sub>1</sub> M	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	<b>Internal Quality Assurance System:</b>
6.5.1 Q <sub>1</sub> M	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
6.5.2 Q <sub>1</sub> M	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms
6.5.5 Q <sub>1</sub> M	Incremental improvements made for the preceding five years with regard to quality <b>(in case of first cycle)</b> and post accreditation quality initiatives <b>(second and subsequent cycles)</b>

#### **Qualitative analysis of Criterion VI (300 to 500 words)**

The University has clearly stated its vision and mission statements. The different activities of the university are in tune with its vision and mission statements. The University focuses on infrastructure, design and development of curriculum, holistic development of the students and quality improvement of faculty. The University has three tier organizational set up viz, Governing Body, the Board of Management, and the Academic Council constituted in compliance with Assam Private Universities Act, 2007. Decentralisation of Decision Making is done at every level: HODs, Directors, Controller of Examinations, the Registrar and the Vice Chancellor. Human Resource Management is under a Director with clear service rules, job descriptions and an employee manual. Faculty Empowerment Strategies include Staff Development Programmes, Professional Development Allowance, Induction and Orientation Programmes, Performance Appraisal and Feedback, Refresher Courses. The IQAC is involved in planning, auditing performance, vetting strategic issues and in maintaining quality parameters. Accessibility of the Leadership afforded to everyone in the University to interact with all officials is a good characteristic of the University.

The institution has effective welfare measures for teaching and non-teaching staff. A large number of teaching and administrative staff is benefitted by these welfare schemes. A Professional Development Fund Allowance up to an amount of Rs.1 lakh per faculty is

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available as per the policy to motivate research, cross-disciplinary cooperation and collaboration with high quality research Institutions and Universities in the country and internationally. There is a fee waiver of upto Rs. 10,000.00 (Rupees Ten Thousand only) on the annual fee of the programme for faculty pursuing PhD programme at the University. Discounted rate for the faculty of the University for Digital Membership of the global British Council Library with access to international academic books and research papers, training resources, movies, newspapers and digital theatre. For Both, Teaching and Non-teaching staff, Yoga clinics is conducted for health and relaxation techniques. An Annual Appreciation day at the end of the calendar year honouring and celebrating the contribution and successes of each and every faculty and staff member of the University. Counselling services are offered through a Wellness Centre.

The University is having a finance management and resource mobilization system. The budget is managed meticulously, avoiding unnecessary expenditure and wastage. Moreover, the University has well established internal audit mechanism as well as legislative statutory external audit system for the effective use of available financial resources of the University. As of now there are no audit objections. University conducts internal audit and external audit. Although no funds have been mobilized from national funding agencies for it has obtained 12B status recently, the institution provides funds for the research as seed money.

IQAC of the University has been involved in planning, guiding and monitoring Quality Assurance and Quality Enhancement activities of the University. Some significant practices institutionalized as a result of IQAC initiatives, during last five years are:

1. Standard Operating Procedures for administrative processes
2. Department Vision, Mission and Action Plan, Proficiency Certification.

Criterion 7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics (Q <sub>i</sub> M) in Criterion VII)	
<b>7.1</b>	<b><i>Institutional Values and Social Responsibilities:</i></b>
<b>7.1.1</b>	<b><i>Gender Equity</i></b>
<b>Q<sub>i</sub>M</b>	2. Institution shows gender sensitivity in providing facilities such as: a) Safety and Security b) Counselling c) Common Room
<b>7.1.2</b>	<b><i>Environmental Consciousness and Sustainability</i></b>
<b>Q<sub>i</sub>M</b>	3. <u>Waste Management steps including:</u> • Solid waste management • Liquid waste management • E-waste management
<b>Q<sub>i</sub>M</b>	4. Rain water harvesting structures and utilization in the campus
<b>Q<sub>i</sub>M</b>	5. <u>Green Practices</u> • Students, staff using a) Bicycles b) Public Transport c) Pedestrian friendly roads • Plastic-free campus • Paperless office • Green landscaping with trees and plants.
<b>7.1.3</b>	<b><i>Differently abled (Divyangjan) friendliness</i></b>

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7.1.4	<b>Inclusion and Situatedness</b>
7.1.5	<b>Human Values and Professional Ethics</b>
Q <sub>1</sub> M	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.
Q <sub>1</sub> M	The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions
7.2	<b>Best Practices:</b>
7.2.1	State at least two institutional best practices (as per NAAC format)
Q <sub>1</sub> M	
7.3	<b>Institutional Distinctiveness:</b>
7.3.1	Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust
Q <sub>1</sub> M	

#### **Qualitative analysis of Criterion VII (300 to 500 words)**

The Institute is gifted with a posh campus with a lot of greenery. To ensure neat and clean environment in the University campus. Bio-waste is being composted and resulting manure is being used for horticultural purposes. University has its own sewage treatment plant. E-waste is segregated periodically and collected waste is auctioned to the specialty firms which give us undertaking that this waste will be handled as per government of India regulations. Green practices are fully operative. To encourage use of bicycle in the campus, hostels and departments have been provided cycle stands.

Major roads have been provided with separate pedestrian/cycling tracts. University campus maintains green tree cover which is mainly along the roads. The rain water is harvested through reservoir. In order to conserve green and open space in the University campus, efforts are continuously being made to make University offices paperless by using a University Management System.

Social Commitment is an aspect of the University and its sponsoring society. This has led to the establishment of a 'Centre for Development Studies and Initiatives' by promoting community led improvement initiatives in six thematic areas to bring about progress in 42 villages neighbouring the University. The University demonstrates gender sensitivity in providing facilities such as Safety and Security, Counselling and Common Room.

The University organizes national festivals and celebrates birth / death anniversaries of the great Indian personalities. The University is proactive in organizing National Festivals and Anniversaries of important national leaders/dignitaries. Many of these events are being attended by general public also.

The best practices demonstrate based on the survey conducted by the student and the faculty members of the university, specially, from the department of Social Work and Psychology. The University has initiated some innovative programmes like, 'Swastyayan... a commitment', tutorial classes for 9th and 10th class students, Short-term skill development programmes for the unemployed youth of the villages, Intensive national and international volunteer exchange programmes between Don Bosco University and the University College of Dublin, Setting up of community counselling centres, Formation of crisis response teams to mobilize resources and to offer their services in flood-hit areas of the State.

The University is known for Human resource management system and spiritual values.

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**Section III: OVERALL ANALYSIS** based on *Institutional Strengths, Weaknesses, Opportunities & Challenges (SWOC)* (300 to 500 words)

**Strengths:**

A well thought out ecologically friendly new campuses.  
Strong and committed leadership.  
Good organizational structure and processes including human resource management.  
Good stakeholder relationships.

**Weaknesses:**

Geographical location disadvantage.  
Limited industrial development around.  
Limited research culture and facilities.

**Opportunity:**

To utilise global community network.  
To grow with special opportunity for North-East growth.  
To contribute to regional development.  
To grow with the skill requirement.

**Challenges:**

Retention and addition of talented faculty.  
Poor admission in some courses.  
Financial Resources.  
Placement quality and quantity.  
To keep pace and quantity with growing numbers of institutions.  
To keep pace with change in education scenario.

**Section IV: Recommendations for Quality Enhancement of the Institution**

(Please limit to **ten major ones** and use telegraphic language)

(It is not necessary to indicate all the ten bullets)

- A wider representation of stakeholders in BOS is desirable.
- More value added courses need to be introduced
- The quantity and quality of the placement and entrepreneurship activities need to be improved.
- Senior qualified faculty need to be attracted and recruited.
- Research activities, facilities, resources and consultancy be strengthened.
- Mobilization of funding for research from Government and Industrial organizations are to be enhanced.
- Knowledge resources in quantity and quality need to be improved.
- Library automation, working time, access and subscription to consortium are to be improved.
- Efforts may be made to improve student intake number in low entry intake programmes.
- More active involvement in the regional economic development will be desirable.

*I have gone through the observations of the Peer Team as mentioned in this report.*



*Dr. Stephen Navin*  
Signature of the Head of the Institution

Seal of the Institution  
Vice Chancellor







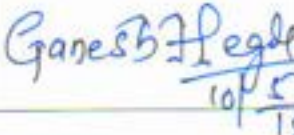
Peer Team Report of Assam Don Bosco University, Guwahati, Assam

Assam Don Bosco University  
Tapesia Gardens, Sonapur  
Assam-782402, INDIA.





**Signatures of the Peer Team Members:**

Sl. No	Name		Signature with date
1	<b>Prof. H. P. Khincha</b> (Former VC, VTU, Belgaum) Former Professor, Dept. of Electrical Engineering, Indian Institute of Science, Bangalore, Karnataka	Chairperson	 10/5/18
2	<b>Prof. E. Ramganes</b> (Former Registrar, Former Director, Research) Professor and Head, Department of Educational Technology, Bharathidasan University, Tiruchirappalli- Tamil Nadu	Member Co-ordinator	 10/5/18
3	<b>Dr. Hemixa Rao</b> (Former Vice Chancellor Hemchandracharya North Gujarat University, Patan, Gujarat) Former Professor and Head, Department of Sociology Saurashtra University Rajkot-360005, Gujarat	Member	 10/5/18
4	<b>Prof. Muvva Vijayalakshmi</b> Former Professor Department of Botany and Microbiology, Acharya Nagarjuna University, Nagarjuna Nagar, Guntur - 522 510, Andhra Pradesh	Member	 10/5/18
5	<b>Prof. Rakesh Jagdish Ramteke</b> Professor & Head, Department of Information Technology, School of Computer Sciences, North Maharashtra University, P.B. No. 80, Umavinagar, Jalgaon -425001, Maharashtra	Member	 10/5/18
6	<b>Prof. Bhagaban Das</b> Professor, Dept. of Commerce and Management, Fakir Mohan University, Vyasa Vihar, Nuapadhi Balasore - 756020, Odisha	Member	 10/5/18
7	<b>Dr. Ganesh Hegde</b> Deputy Adviser, (NAAC), Opposite to National Law School of India University, Nagarbhavi, Bengaluru- 560 072.	NAAC Co-ordinator	 10/5/18

Place: Guwahati

Date: 10<sup>th</sup> May 2018



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL		
Peer Team Visit to Assam Don Bosco University		
8-10 May 2018		
	DAY 1	
	At the Azara Campus of the University	
DAY 1	Presentation by the Vice Chancellor (Venue: Conference Hall)	09.30-10.30 hrs
DAY 1	<u>Activities / Meeting</u>	10.30-11.30 hrs
	<b>Meeting and Interaction with:</b> with Registrar, Controller of Exams, Directors, Chairmen of Boards of Studies, Heads of Departments, Assistant Registrar (Academic), Assistant Registrar (Examinations) and Student Welfare Officer (Venue: Conference Hall)	
	<p><b>For Discussions on:</b> Assessment of learning levels of students, student centric methods for enhancing learning experiences, innovation and creativity in Teaching-Learning, Reforms-Transparency-IT Integration and Grievance-redressal mechanism in Continuous Internal Assessment, Examination Management System, Adherence to Academic Calendar and Teaching plans, Statements &amp; Attainment of Programme Outcomes, Programme Specific Outcomes &amp; Course Outcomes etc....</p> <p><b>For briefing on:</b> functioning of Grievance Committee, Gender Amity Committee, Disciplinary Committee, Anti-Ragging Cell, Sexual Harassment Cell and other Committees/Cells etc.</p> <p><b>For looking at Documentation (if needed) on:</b> Curriculum Designing and Revision, Process, Minutes of Boards of Studies, Evidence on implementation of CBCS...</p>	
DAY 1	<u>Activities / Meeting</u>	11.30-13.00 hrs
	<b>Visits (in groups):</b> to Department of Computer Science and any other Departments selected by the Peer Team	
DAY 1	Lunch (Venue: Guest House Dining Room)	13.00-14.00 hrs
DAY 1	<b>Meeting and Interaction with:</b> Faculty Members and ICT Unit Members (Venue: Conference Hall)	14.00-14.45 hrs
DAY 1	<u>Activities / Meeting</u>	
	<b>Visit to Physical Facilities:</b> Library, Conference Hall (2), Centre of Excellence in Nanotechnology, Incubation Centre, Civil-Mechanical-Electrical Labs, Intranet-ERP- Server ICT Hub, Computer Labs, Canteen (Tea at Greenwood Restaurant), Health Centre, Maintenance and Support Facilities, Workshop, Placement Cell, Career/Counselling Centre,	14.45-16.15 hrs

Vice  
Assam Don Bosco  
Tapesia Gardens,  
Assam-782402, INDIA.

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Dr. Vijayabharathi  
10/5/18



	Language Lab, Hostels etc	
DAY 1	Activities / Meeting (Venue: Conference Hall)	
	<i>Interaction with:</i> Students and Research Scholars	16.15-16.45 hrs
	<i>Interaction with:</i> Alumni and Parents	16.45-17.15 hrs
	<i>Interaction with:</i> Non-Teaching Staff	17.15-17.45 hrs
DAY 1	Activities / Meeting	
DAY 1	Cultural Programme by Students (Venue: Atrium, School of Technology)	18.00-18.45 hrs
DAY 1	Dinner (Venue: Guest House Dining Room)	
	DAY 2	
DAY 2	At Kharguli Campus of the University	
	<u>Activities / Meeting</u>	
DAY 2	<p>Group of Two Team Members</p> <p><i>Visit to:</i> Department of Management, Meeting and Interaction with the Director of Management Studies and the Director of Skill Development Centre...</p> <p><i>Interaction with:</i> a few Skill Development Students</p> <p><i>Visit to Physical Facilities:</i> Computer Centre, Library, Sports Facilities, Gymnasium, Canteens, Hostels, Health Centre, Library, Dome, Maintenance and Support Facilities</p> <p><i>Documentation on:</i> placements of students, and statistics on skill development courses for 5 years</p> <p>(Coffee at Brahmaputra Vista Terrace)</p> <p>Transfer to Tapesia Campus</p>	<p>09:00 – 11.00 hrs</p> <p>11.00-11.15 hrs</p> <p>11.15-12.15 hrs</p>
DAY 2	<p>At Tapesia Campuses of the University</p> <p>Five Team Members</p>	09.00-11.30 hrs

Vice-Chancellor  
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	<b>Visits to Departments (in groups):</b> Social Work Department, Department of Life Sciences, Department of Applied Sciences, and other Department/s selected by the Peer Team	
	<p><b>Meeting with:</b> Director of Humanities &amp; Social Sciences and the Coordinators of Extension Services with documentation on various extension services</p> <p><b>Brief interaction with:</b> some of the beneficiaries of extension works of the University (Venue: Office of the Director of Humanities and Social Sciences)</p>	11.30-12.00 hrs
	<p><b>Visit to Physical Facilities:</b> Research labs in Life Sciences, Computer Centre, Library, Sports Facilities, Food Courts, Hostels, Health Centre &amp; Creche, Maintenance and Support Facilities, Safety &amp; Security, Ramps/Rails (inclusive Measures), Alternative Energy Resources, Rain Water Harvesting, Waste Management (Could be organized as a guided tour for all members in view of distances, )</p>	12.00-13.00 hrs
DAY 2	Lunch (Venue: Guest House Dining Room)	13.00-14.00 hrs
	<p><b>Meeting with IQAC Team:</b> Presentation by the IQAC Team <b>Briefing on:</b> IQAC activities and Reports (Venue: Vice-Chancellor's Conference Room)</p> <p>(Tea at the Conference Room)</p>	14.00-14.45 hrs  14.45-15.00 hrs
DAY 2	<p><b>Interaction with the Leadership Team:</b> Pro Vice-Chancellor, Registrar, Controller of Examinations, Finance Officer, Director of Human Resources, Director of Research, Administrative Officer, all Directors, Assistant Registrar (Academic), Assistant Registrar (Examinations), OSD to the Vice Chancellor...</p> <p>(Venue: Vice-Chancellor's Conference Room)</p> <p><b>Discussions on:</b> shared vision, exercise of authority, Team Work, cascading of responsibilities, inculcation of Human Values, Maintenance of Professional Ethics, Institutional Distinctiveness</p> <p><b>Briefing on Best Practices:</b> Eco-Consciousness, Green Practices, Sustainability Measures Extension works and Social Commitment</p>	15.00-16.00 hrs
DAY 2	Transfer to Hotel	16.00-16.30 hrs

  
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 Tapesia Gardens, Sonapur  
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 B. H. S.  
 10/5/18

  
 P. Bantalee  
 10/5/18

  
 M. Vijaya  
 10/5/18

  
 M. Vijaya  
 10/5/18



DAY 2	Preparation of Draft Report at the Hotel	17.00-20.00 hrs
	Dinner (Venue: Lily Hotel on GS Road)	20.00-21.00 hrs
DAY 3		
At Lily Hotel on GS Road		
DAY 3	Meeting with Governing Body and Board of Management (Venue: Lily Hotel on GS Road)	09.00-09.45 hrs
DAY 3	Preparation of Draft Peer Team Report (contd.) (Venue: Lily Hotel on GS Road)	09.45-11.00 hrs
DAY 3	Discussion with the Vice Chancellor, NAAC Joint Coordinators and IQAC Coordinator (Venue: Lily Hotel on GS Road)	11.00-11.30 hrs
DAY 3	Finalizing the Peer Team Report (Venue: Lily Hotel on GS Road)	11.30-12.00 hrs
DAY 3	Sharing the Peer Team Report with the Vice Chancellor (Venue: Lily Hotel on GS Road)	12.00-12.30 hrs
DAY 3	Finalizing the Peer Team Report (Venue: Lily Hotel on GS Road)	12.30-13.00 hrs
DAY 2	Transfer to Tapesia Campus	13.00-13.30 hrs
DAY 3	Exit Meeting (Venue: Auditorium at Academic Block-I)	13.30-14.00 hrs
DAY 3	Lunch (Venue: Food Court – Don Bosco Cafe)	14.00-15.00 hrs

  
 Vice Chancellor  
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H P Ichincha  
 10/5/18

Bhagor  
 10/5/18

N. Vijaya bala  
 10/5/18

P. Paul  
 10/5/18

L.  
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